

Thank you for your interest in the Masters in Coaching and Athletic Administration Program at Concordia University! Call me once you review this information, and I can answer any other questions that you have.

Here is an overview of some basic information about our program:

1. The MCAA program is offered **100% ONLINE, 100% ONSITE, or a combination of the two**. If you take classes online, you do not have to be on the computer at any particular time, meaning that you can work on your assignments 24 hours a day, 7 days a week, as long as you have access to a computer. You will, however, be able to communicate with your teachers and fellow students through e-mails, message boards, and phone calls. All of your assignments will be given and submitted through **Blackboard**, which is a user friendly and easy site to use. Onsite classes are offered on Monday evenings from 6 to 10 p.m.. We also offer Summer Intensive classes that can be completed onsite in just ONE week. They are offered between mid-June and mid-August.
2. There are a total of 9 courses that you must take in order to complete the program. There are 5 core classes and 4 elective classes that you will take. You will have the opportunity to choose the electives based upon different topics of interest, whether you are more into coaching or athletic administration, and sometimes even by specific sport. There are 4 times each year that you can begin the program. **The next two terms are the Summer 2013 term (May 20th) and the Fall 1 2013 term (August 19th).**
3. The average length of time that it takes to complete the program is 15-18 months. It is possible to finish the program in 12 months, but you would need to take 2 classes in each of the four semesters and a third class during the summer session. If you took only one class per semester, you would finish in 27 months. It comes down to having the time in your schedule to complete assignments, your work ethic, and how soon you want to complete the MCAA program. We do offer a one week intensive summer course held on site. This is an opportunity for interested students to make a trip to California and complete an entire class in just one week. This is in no way mandatory, and is simply something you can take advantage of. We also offer off-campus cohort classes in our Irvine, Long Beach, Pasadena/Glendale, and Los Angeles locations.
4. Financial aid, in various forms, is available to qualified students. You might also get funding from your employer, or possibly be able to transfer up to two classes if you have already taken graduate classes somewhere else. The two most important things that you will need to complete for financial aid are the **post baccalaureate financial aid application** and the **FAFSA**. You can download the post baccalaureate form at www.cui.edu under the financial aid section, and you can complete the FAFSA by going to www.fafsa.ed.gov. You will have to put Concordia's school ID of **013885** onto your FAFSA. You can also contact Ken Dillinger in the Graduate Financial Aid office at 949-214-3068 with any questions.
5. The cost for the program is \$460 per unit, 4 units per class = \$1,840, and 9 total classes = \$16,560 for tuition.

You will need to complete the following steps as soon as possible to be considered for acceptance into the MCAA program:

1. Complete the online application at www.cui.edu under graduate admissions. In order to submit your application, you will also need to submit a \$50 application fee, which you can also take care of online by credit card.
2. If you have OFFICIAL undergraduate transcripts, mail them into me as soon as possible. If you do not have OFFICIAL transcripts to mail in, you can order them and have them mailed to me. Mail should be sent to:

Concordia University Irvine
Attn: Jon O'Neill – MCAA
1530 Concordia West
Irvine CA 92612.

Lastly, e-mail or fax me an unofficial copy of your transcripts if you have one.

3. If your undergraduate GPA is below 2.75, you will need to write a petition letter to the Admissions Committee. Once completed, this letter should be mailed or faxed to me right away at **949-214-3577**.

If you plan on starting classes in the Fall2013 term , you must get the above items submitted soon. **Classes fill up quickly, so it is to your advantage to apply now, in order to have the best chance of getting the classes that you want.** If you are having problems with any part of the application process, please contact me at 641-485-7742, or at tim.bell@cui.edu.

I look forward to working with you, and to you becoming a part of the MCAA program!

Sincerely,

Tim Bell

MCAA Midwest Recruitment Coordinator tim.bell@cui.edu 641-485-7742